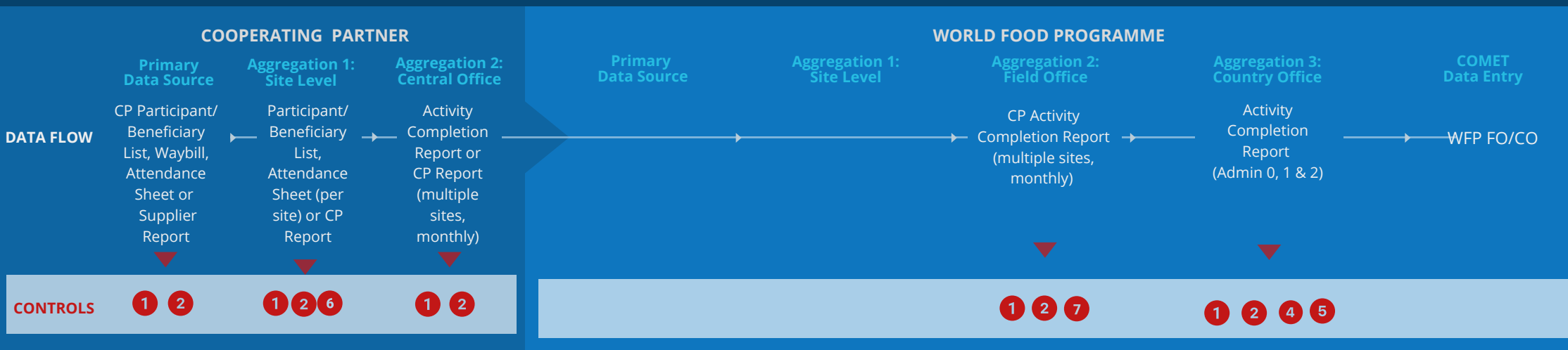


Indicator(s)	Number of women, men, boys and girls receiving capacity strengthening Number of people engaged in capacity-strengthening initiatives facilitated by WFP to enhance food security and nutrition stakeholder capacities Number of assets built, restored or maintained by targeted households and communities, by type and unit of measure Number of people provided with direct access to energy assets, services and technologies Number of people reached by interpersonal SBCC approaches Number of people reached through SBCC approaches using media Number of institutional sites assisted [1]	CRF Area(s)	Resources Transferred Capacity development and technical support provided Asset Creation and Livelihoods (ACL) /Food assistance for assets (FFA) Social and behaviour change communication (SBCC) delivered	Modality	Capacity Strengthening
				Transfer Agent	Cooperating Partner
				Transfer System	N/A



<u>Control</u>	<u>Actions</u>	<u>Responsibility</u>	<u>Frequency</u> <u>Quarterly</u> ★ ★ Highly Recommended
1 Documentation Review	<p>Calculate the % of available, on-time and complete data source records and Activity Completion Reports (ACRs) that are expected to contain the number of participants in WFP's or CP's capacity strengthening activities (including institutional capacity strengthening activities) or number of institutional sites where WFP or CP carries out capacity strengthening activities at each aggregation level (Site level, CP Central Office, WFP Field Office and Country Office) for the reporting period. These documents include participants lists from trainings, workshops, events, meetings, discussions, mentoring sessions etc. and ACRs.</p> <p>For FFA, calculate the % of available, on-time and complete source records or reports that are expected to contain information on number of assets built, constructed or maintained.</p> <p>For SBCC activities, calculate the % of available, on-time and complete data source records or supplier reports (i.e. from a TV or radio station) that contain information on the number of people reached by SBCC approaches.</p>	M&E Officer/Assistant, Programme Officer FFA Officer or Nutrition Officer	
2 Recounting & Reaggregating	<p>Recount and reaggregate the number of participants/people assisted or trained or institution sites assisted recorded in data source records and reports during the reporting period. Compare recounted/reaggregated numbers to the reported number of people/institution sites assisted, and identify possible reasons for the discrepancy, if any.</p> <p>For FFA, specifically check the number of assets built, constructed or maintained, and make sure the unit of measure reported against is aligned with FFA guidance [2].</p>	M&E Officer/Assistant, Programme Officer FFA Officer or Nutrition Officer	

3	Recomputing Formulas	N/A	N/A	N/A
4	Reconciliation & Triangulation	For FFA, triangulate the number of assets built with the number of people who should be working on the activity according to standard work norms. Identify possible reasons for the discrepancy, if any,	M&E Officer/Assistant, Programme Officer or FFA Officer	🔄 Frequency Bi-annual ★ Recommended
5	Secondary Sources	Cross-check the reported value of the indicators in ACRs with secondary data sources such as other UN or NGO reports to ensure that information corroborates and is consistent. Identify possible reasons for the discrepancy, if any. Compare the outputs constructed through FFA programmes with satellite imagery obtained through AIMS (Asset Impact Monitoring from Space) service, if implemented at the CO-level.	M&E Officer/Assistant, Programme Officer FFA Officer or Nutrition Officer	🔄 Frequency Bi-annual ★ Recommended
6	On-Site Visits	Visit selected sites and select a sample of participants from the lists recorded as having received the capacity strengthening activity and interview them to verify that they actually participated in the activity in the reported period. If the activity consists of a series of events/sessions, verify participation in the required minimum number during the reported period (implementation quality). For FFA activities, crosscheck validity of the reports on the with status of the assets implemented. For example, what is the status of the water pond built? Is it functional? Who has access to this asset? [3].	M&E Officer/Assistant, Programme Officer FFA Officer or Nutrition Officer	🔄 Frequency Bi-annual ★★ Highly Recommended
7	Methodological Compliance	Review ACRs to verify that the activities described correspond to WFP's institutional capacity strengthening as defined in Indicator Compendium guidance (i.e. that the engagements are: (a) planned with the intent of involving both WFP and an interested stakeholder in a two-way exchange/dialogue of information, knowledge and experience; (b) designed to achieve specific learning objectives identified by the interested stakeholders as necessary; (c) time-bound (occurring with a specific start and finish); and (d) frequently (not always) repeated or delivered across multiple instances). Interview WFP or CP staff involved in reporting on activity implementation results to determine that the definitions of the elements included in the indicator are understood and applied correctly.	M&E Officer/Assistant, Programme Officer or FFA Officer	🔄 Frequency Quarterly ★★ Highly Recommended

Notes

[1] The indicator, 'Number of Institutional Sites assisted' is not Capacity Strengthening specific, but applies to all institutional sites (such as schools, health clinics etc.) that have been supported by WFP through any modality.

[2] FFA Programme Guidance Manual – Chapter 7 on Monitoring – 2.3.4 Selecting the Output Indicators, available [here](#).

[3] On-site visits can be combined with regular activity monitoring, with the aim of carrying out a spot-check at each activity site at least twice a year.

In cases where the number of implementation sites and consequently participant lists per SO is high, the SO should carry out documentation review and beneficiary figure verification on a sub-set of participant lists and related activity implementation reports on a quarterly basis, ensuring that each CP's lists and reports are reviewed once per year at a minimum.